

# Bardon Hill Juniors Football Club



## Welcome Pack Season 2023/24



**ACCREDITED**  
PART OF ENGLAND FOOTBALL

# A Warm Welcome to Bardon Hill Juniors

Hello, and welcome to Bardon Hill Juniors Football Club - we look forward to you all being part of our little footballing family for the 2023/24 season.

Formed in 2012, Bardon Hill Juniors is a typical community-based grassroots football club, with the majority of children being drawn from Coalville and the surrounding areas. From a starting base of less than a dozen players, it has developed year on year to the point at which it now has 12 teams playing in the Leicestershire Leagues – with the lowest age group being under 9s, and the highest being under 16s. It now has over 170 registered players in those Leagues and now also runs a Mini Kickers scheme for children under 6 years old, which is run free of charge for any attendees. Having achieved FA Charter Standard status in 2013, the Club currently has 20 volunteer coaches who have successfully completed FA accredited coaching badges, and a further 14 volunteers who provide support and help with all Club coaching and Club business. Although the objective of the Club has been to enable universal access to its football activities for the lowest possible fees, it has remained financially viable throughout its ten years of operation. Our philosophy has always been to provide a safe, secure and friendly environment where children of all ages and abilities can develop their love of football in a way that is both developmental and highly enjoyable. Football is FUN, and we make sure that we keep it that way. We hope you and your child(ren) enjoy your time with us, and hope that this document provides you with all the details you need to understand how we operate, and who to contact if you need any further information.

Here's to a great season!!

Adam Hastie

Chair, Bardon Hill Juniors FC

## Key Club Contacts:

<b>Chairman</b>	Adam Hastie	07772 988726	<a href="mailto:665maverick@googlemail.com">665maverick@googlemail.com</a>
<b>Secretary</b>	Richard Rippin	07990 696003	<a href="mailto:richardrippin@hotmail.com">richardrippin@hotmail.com</a>
<b>Treasurer</b>	Sam Fordbird	07958 741094	<a href="mailto:samanthafordbirdbhfc@mail.com">samanthafordbirdbhfc@mail.com</a>
<b>Welfare Officer</b>	Bev Atkins	07791 114567	<a href="mailto:b.ryan-atkins@sky.com">b.ryan-atkins@sky.com</a>
<b>Facilities Officer</b>	Bryn Harris	07795 693349	<a href="mailto:bryn231@googlemail.com">bryn231@googlemail.com</a>

**General Enquiries Email:** [bardonhillfc@gmail.com](mailto:bardonhillfc@gmail.com)



## **Your Club, Your Team**

Our football Club revolves around our coaches, volunteers, parents/guardians and, most of all, our fabulous players. Our junior football teams focus on developing strong team cohesion and helping our players to grow and develop both on and off the field of play.

All our Junior Team Managers are required to hold the FA Level One coaching qualification as a minimum and are actively encouraged to continue their professional development via the FA Learning Hub. They all hold a current Enhanced Level Disclosure and Barring Service Criminal Record check, which is renewed every three years. Similarly, all Managers must hold an up-to-date certificate in the FA qualification, 'Introduction to First Aid in Football' and hold a current certificate from the 'FA Safeguarding Children Course'. All of these are renewed every three years.

All volunteers who assist with the team in a coaching/supervisory capacity are required to hold an up-to-date Enhanced Level Disclosure and Barring Service Criminal Record check and have a current certificate from the 'FA Safeguarding Children Course'.

As a Club we value and respect our coaches and trust each of them to effectively manage the competitive element of the game when playing in a league or cup structure. We have confidence in their judgement to introduce players to these scenarios at the appropriate time, acknowledging that children will develop at different rates and that the coach is the person best placed to monitor their progress. However, competitive games are not the only focus for our Club. We devote just as much time and energy to team and player development both on and off the pitch. We believe the social aspects of being part of a friendly Club, the sense of belonging, the spirit of co-operation and teamwork are just as important to our young players. We don't operate a "one size fits all" coaching framework at Bardon Hill Juniors, preferring instead to encourage our coaches to develop their own approaches and methods.

### **Health and Safety:**

As you may expect, your child's safety and welfare are our number one priority. As well as all our team Managers holding a current certificate in basic and emergency first aid, each of them carry a first-aid kit in the event of an accident or injury. At our Home ground we are proud to utilise a Defibrillator which was given to the Club following an application to the Football Foundation and your Team Manager is fully trained in its use.

It is important that the club and team manager are made aware of any illness or medical condition that may affect your child therefore you are asked, as part of the Player Registration process, to provide information in relation to this, as well as provide a medical consent declaration.

Furthermore, if we are aware of your child's condition, we can work with you as a parent to raise the awareness of the manager in the event of an episode. If your child does have a condition (e.g., suffers from Asthma), they must bring their medication/inhaler(s)/epi-pens etc. to training and matches. They will not be allowed to play without them. You should also be aware that our coaches are not allowed to administer medication and so it is vital that parents who have children with a condition are present at all training sessions and match days.

It is important that during training and matches that the player has plenty of fluids – especially in the warmer weather. Sun cream should always be worn during the hot summer weather and a hat used to protect the player from the sun. Likewise in the cold, wet weather – please ensure players have plenty of layers and a hat/gloves to keep them warm. In the event of severe weather, training will be cancelled at the discretion of the Manager, or as directed by the Club or the training facility that we may be using – in all instances a judgement is made erring on the side of child safety, so please do support these decisions when they are made.

Please be aware that it is also the Referee's role (FA/League appointed or volunteer) to inspect footwear, shin pads and jewellery before each match. Any player not removing jewellery (including necklaces, rings, bracelets, leather bands and earrings) will not be allowed onto the field of play.

Shin pads and football boots must be supplied by parents and are not the responsibility of the club. Shin pads must be worn by all players in training and during match play.

#### Insurance Cover:

Your child is protected by the Club's Insurance Policy during training and matches. In the event of a serious injury, your team coach will provide all the necessary details to allow you to make a claim on behalf of your child. For a copy of the Insurance Policy, please ask our Club Secretary for details.

## CHILD WELFARE

As an England Two Star Accredited Junior Football Club, we operate within the guidelines set out by the FA. The Club has earned and values its accreditation and is committed to the development of all players and take the safety and wellbeing of all children involved with the Club above everything else. To this end, the Club has Bev Atkins appointed as our Child Welfare Officer (CWO).

Bev is responsible for ensuring the safety of all players is at the heart of Bardon Hill Juniors and is qualified with the FA to discuss any concerns you, or your child, may have during their time with the Club, as well as providing advice and guidance to coaches, team managers and committee members of the football club.

To ensure that the Club adopts best practice in all areas related to running a Junior Football Club, the following policies and procedures are in place:

- Club Rules and Constitution
- Safeguarding Children Policy
- Anti-Bullying Policy
- Club Equality Policy
- Code of Conducts for Players, Coaches + Parents / Spectators

Further details of these procedures and policies can be provided to you by your Team Manager or via a member of the Club Committee

### Child Protection Issues

Where issues of a child protection nature may arise and brought to the attention of the CWO, the Club is obligated to report their concerns to the Local Safeguarding Children's Board and the FA Safeguarding Unit. Any issues of this nature will be dealt with sensitively and in a confidential manner. Any disclosures that are reported to any official of the club cannot be held in confidence and will need to be shared with the relevant agencies.

If you have any issues / concerns relating to the welfare and / or safety of a child, please contact Bev, where your communication will be treated in absolute confidence:

Bev Atkins, CWO

07791 114567

[b.ryan-atkins@sky.com](mailto:b.ryan-atkins@sky.com)

# What Do I Need to Know for the Season?

## How do I register?

To participate in any activity within Bardon Hill Juniors FC, all players must be formally registered with the Club by a parent or guardian. To play in any official League or FA competitions, players must also be registered by the Club with the Leicestershire and Rutland County FA.

Each team has its own 'Player Registration and Membership Form' which must be completed prior to the start of the season. This online form will be posted on the Team WhatsApp group and must be completed by a parent or an appropriate guardian.

A Player Registration Fee of £45 must also be paid at the point of registration.

## How much will it cost?

Monthly training fees depend on the age group and League entered and the number of training sessions per week (please check with your Team Manager to make sure). The monthly subscription fees were set and agreed at the Club Annual General Meeting on 26<sup>th</sup> May 2023 and for the 2023/24 season are as follows along with the relevant League entries:

Age group 2022/23	Competition	1 session per week	2 sessions per week
Ages 4-6 years	Mini Kickers	Free	N/A
u7s / u8s / u9s / u10s	Leicester & District Mutual League	£12/month	£16/month
u11s / u12s	Leicestershire Foxes League	£12/month	£16/month
u13s / u14s / u15s	Leicester & District Sunday Juniors League	£12/month	£16/month
u16s / u17s/u18s	Leicestershire Youth League	£14/month	£20/month

**Once you have confirmed the number of sessions and payment required for your child, please set up a standing order with your child's Name and Date of Birth as the reference.**

### Account details for Registration Fees and Training Subs (and all payments)

Account Name: BARDON HILL JUNIORS

Account Number: 14100260

Sort Code: 30-92-15

### Please note for the 2023/24 Season:

Our Club is a not-for profit organisation and calculates all charges precisely on anticipated costs to keep player fees as low as possible. We can only do this if fees and subs are paid appropriately. In the case of non-payment your Team Manager and Club Treasurer will send you a reminder. In the case of non-payment for 2 consecutive months a further reminder will be sent. This will need to be paid by 4pm on Friday of the same week or your child will **not** be able to participate in the next match or training sessions until outstanding fees are paid.

**Please note** the above fees do not include referee fees when one is appointed by the League. When this happens the Team Manager is required to pay the appropriate match fee to the official on the day of the game – so you will be required to pay additional subs on the day, usually £2 to £3 per player when an FA Referee is allocated.

### **Fines/Suspensions**

Whether it's the Premiership or Junior Football, there is usually a competitive edge to every game! Good sportsmanship is a quality that our Club values and it's important that our children respect other teams, players, referees, managers, coaches, and parents always.

There are occasions when players may receive a yellow or, in extreme circumstances, a red card. When this happens, the Club will receive a fine from the FA which will be required to pay. It is the responsibility of the parent or the player to pay this fine, as follows:

- **Yellow Card - £12.00**
- **Red Card - £25.00** (this is 50% of the total fine, the Club will pay the remainder)

For all red cards, and for repeated yellow card offences, the FA will impose a player suspension, meaning that your child is ineligible to play in any competitive matches until the suspension period is served

## **What does my money pay for?**

A very good question!

The registration fees, player subs, and any external sponsorship moneys that we receive goes straight into providing everything your team needs to operate. This includes:

- Facility Hire – the Club utilises and pays for a range of local facilities to ensure that all players are training and playing in an appropriate and safe environment. **Over £11,000 during 2022/23**
- Kit and equipment – the Club buys a home kit for all junior teams every two years and provides everything else that your manager will need (footballs/cones/training bibs/medical kit etc.). **Over £9,000 in 2022/23**
- Pitch improvement and facility maintenance at Bardon Hill's ground. **Over £11,000 in 2022/23**
- FA and League Fees – for each team the Club pays affiliation and competition entry fees, as well as insurance for all players. **Over £3,000 in 2022/23**
- Coach qualification and security checks. **Over £1,000 in 2022/23**

## **How do I get kit?**

All players are required to wear designated Club football strips.

Bardon Hill Juniors FC home colour is Blue, and all teams are provided with a new home kit every two years. This will include shirt, shorts, socks, and a training top or waterproof. The design of the home kit is now standard across the club and is expected to last two full seasons (we recommend you order a size up to allow for growth over this time). Your team Manager will tell you when a new kit is due for the team and will collect player sizes prior to ordering (this is your responsibility). All kits remain the property of Bardon Hill Juniors FC and must be handed back if your child chooses to leave the club.

The Club does not supply away kits to teams – these are the responsibility of individual Team Managers to source via Sponsors/Partners.

## Where and When do I play?

The Club has over 160 players spread across its junior teams and uses a range of facilities and grounds for training and matches – in addition to our main ground at Bardon Hill Sports ground, Bardon Close, LE67 4BS.

Your team Manager will inform you on your WhatsApp group where and when training and matches will take place – and many of them now use apps such as Heja and Spond to make this far easier for both them and you to know when matches or training sessions are happening.

The League fixtures for each team will also be shown on the FA Full Time website (also an App) for the League in which your team is playing. Ask your Team Manager for a link when the season starts.

## Can I take photos or videos of my child?

Our players are doing something they love and enjoy, and we want you to be proud of their achievements and capture the moment!

You should be aware, however that there are some guidelines issued by the FA that we all must follow:

- When you register your child with us, you are asked to give consent for the taking of photos and/or video recording of your child. Some parents/guardians do ask that this is not done for their child, so please do ask your Team Manager to make sure that everyone in the team has given this consent
- If your child is playing in a match against another Club, you can still take photos/videos. But you MUST ask your manager to notify the opposition and referee (if there is one) as guidelines insist that we check that all children who may be captured by your photos/videos have similarly given consent for this
- Many people want to celebrate the achievements on social media, and we love it when that happens! For all teams where the players are under 12, however, neither the Manager, Club or parent is allowed to make reference to the result of the game, or how many goals were scored. There are hefty fines for Clubs where this happens, and possible sanctions for the teams involved – so instead just celebrate if your team or player had a fantastic game etc.

## How can I get more involved?

Bardon Hill Juniors FC is always looking to encourage parents to be part of the Club. Parent helpers are vital to our success – in fact the Club is entirely reliant on volunteers, and we cannot exist without them!

Any parent or guardian wishing to become a coach, manager, or volunteer to help run the Club will be given a very warm welcome and supported as much as we can – for potential coaches this means paying for FA coaching courses and all DBS checks (an essential part of being part of a junior football club).

If you think you can help in any way at all, then talk to your manager or drop a line to any of the Club Committee contacts in this document.

This Club survives purely on volunteers, so please come and be part of it

**YOUR CLUB, YOUR TEAM**

# Respect – We Only Do Positive

'We Only Do Positive' encourages coaches and parents within mini-soccer and youth football to bring about a better, more inclusive and supportive football environment.

## *9 out of 10 children play better with positive encouragement*

In 2017-18 the carried out extensive research into U7s–U18s football to understand where Respect should be positioned and could have the biggest positive impact over time. They discovered that 9 in 10 children play better with positive encouragement. Research also highlighted the negative results that could arise from a negative experience upon a child.

So, **We Only Do Positive** promotes and educates coaches and parents on their roles in creating a fun, safe and inclusive environment for all the players, ensuring they have the very best experiences throughout their football journey.

## Respect Code of Conduct – Young Players

### *Play your part and support the FA's Code of Respect:*

#### **When Playing Football, I will:**

- Always play my best for the benefit of the team
- Play fairly and be friendly
- Play by the rules and respect the Referee
- Shake hands with the other team - win or lose
- Listen carefully to what my Manager and coaches tell me and respect them at all times
- Never use offensive, insulting or abusive language or behaviour to anyone when I am taking part in any Club activities
- Understand that a coach must do what's best for the team
- Talk to someone I trust or the Club Welfare Officer if I'm unhappy about anything at my club
- Encourage and support my teammates
- Respect the facilities – home and away

#### **I understand that if I do not follow the code, I may:**

- Be asked to apologise to whoever I've upset
- Receive a formal warning
- Be dropped, substituted or suspended from training
- Be removed from the Club altogether for serious or repeat offences

## Respect Code of Conduct – Spectators and Parents/Carers

### *Play your part and support the FA's Code of Respect:*

#### **I will:**

- Have fun, it's what we're all here for
- Celebrate effort and good play from both sides
- Always respect the Referee and coaches and encourage players to do the same
- Support and respect the effort, time commitment and decision making of my Team Manager and the coaches that assist them.
- On matchdays stay behind the touchline and stay behind the Designated Spectators' Area (where provided)
- When players make mistakes, offer them encouragement to try again next time
- Do not 'coach' players from the sidelines, but allow the Manager and coaches to do their job free from interference
- Never engage in, or tolerate, offensive, insulting or abusive language or behaviour
- Never do anything to bring my child's team or the Football Club into disrepute
- I will make myself familiar with FA safeguarding practices and ensure that I adhere to these at all times

#### **I understand that if I do not follow the code, I may be:**

- Issued with a verbal warning or asked to leave
- Required to meet with the club committee, league or CFA Welfare Officer
- Obligated to undertake an FA education course
- Requested not to attend future games, be suspended or have my membership removed
- Required to leave the club along with any dependants and/or issued a fine



